

# TIMELINE FOR THE 208TH ANNUAL CONVENTION OF THE EPISCOPAL DIOCESE OF NORTH CAROLINA

*Revised August 16, 2023*

<b>Wednesday, March 1, 2023</b>	Deadline for churches to file 2022 parochial reports.
<b>Monday, May 1, 2023</b> (200 days before Convention)	The Secretary notifies churches whose number of lay delegates will change for the 208th Annual Convention.
<b>Thursday, May 18, 2023</b>	Diocesan Council sets the dates for webinars on the tentative Mission and Ministry budget and for Convocation meetings.
<b>May-July Meetings of Vestries</b>	Vestries elect lay delegates to Convention for three-year terms and alternates for one-year terms.
<b>Thursday, June 1, 2023</b> (no less than 140 days before Convention)	Diocesan Council notifies each church of its Fair Share for the 2024 Mission and Ministry Budget.  The Secretary provides notice of the 208th Annual Convention and notifies churches of the procedure to submit names of lay delegates.  Convention registration opens.
<b>Monday, July 17, 2023</b>	Deadline for a church to request reduction of its Fair Share for 2023 or 2024.
<b>Thursday, July 20, 2023</b> (120 days before Convention)	The Bishop certifies to the Secretary the list of clergy entitled to seat, voice, and vote in Convention.
<b>Monday, July 31, 2023</b> (110 days before Convention)	Deadline for clerks of vestries to enter submit names of delegates and alternates and to register delegates and parochial clergy.
<b>Tuesday, August 15, 2023</b> (the earlier of August 15 and 90 days before Convention)	The Secretary publishes the official roll of Clergy and Lay Orders of the 208th Annual Convention, gives formal notice of positions to be filled by election, issues instructions for submitting resolutions and nominations, and informs members of Convention about the appointment of Legislative Committees at Convention.  Online systems for nominations, indications of interest to serve on Legislative Committees, and submission of reports are open.
<b>September Meetings of Campus Ministries</b>	Each campus ministry elects one lay delegate and one alternate to Convention (one-year terms).
<b>Friday, September 1, 2023</b>	Deadline for churches to file 2022 audits.

<b>Monday, September 11, 2023</b>	Deadline for lay delegates and clergy to volunteer for appointment to Legislative Committees.
<b>Thursday, September 14, 2023</b>	Diocesan Council adopts the tentative Mission and Ministry budget for 2024.
<b>Monday, September 18, 2023</b>	The Secretary notifies churches that must apply to Diocesan Council for a waiver of Rule of Order III in order to retain vote at Convention.
<b>Monday, October 2, 2023</b>	Deadline for churches to apply for waiver of Rule III.  Deadline for campus ministries to notify the Secretary of the election of their delegates.  Deadline for youth to file applications with Diocesan House for placement on ballot as convocational youth delegates to Convention.
<b>TBD</b>	A webinar is offered to the Diocese describing the tentative Mission and Ministry budget for 2024.
<b>Monday, October 9, 2023</b> (40 days before Convention)	Deadline (noon) to submit nominations and resolutions.  The Bishop appoints Legislative Committees no later than today.
<b>Friday, October 13, 2023</b>	Deadline to submit comments to Diocesan Council about the 2024 budget.
<b>Monday, October 16 through Thursday, October 26, 2023</b>	Convocations meet to discuss nominations and resolutions, to elect youth delegates and alternates for one-year terms, and to elect deans and lay wardens as required.
<b>Wednesday, October 18, 2023</b> (30 days before Convention)	Deadline to apply to the Secretary for admission into union with Convention as a parish or mission.
<b>Thursday, October 19, 2023</b>	Diocesan Council approves the 2024 Mission and Ministry budget for presentation to Convention. Diocesan Council adopts a proposal for the 2025 Fair Share percentage. Diocesan Council considers applications for waiver of Rule III.
<b>Wednesday, October 25, 2023</b>	Deadline to make reservations for the Convention hotels (if rooms are still available). Those who miss this deadline must make their own hotel arrangements in Winston-Salem.

<b>Friday, October 27, 2023</b>	Deadline for officers, commissions, committees, and other entities to submit reports to Convention.
<b>Tuesday, October 31, 2023</b>	Deadline for registration of non-parochial clergy and observers for Convention. Those who miss this deadline may register in person at Convention.
<b>Tuesday, November 7, 2023</b> (10 days before Convention)	The Secretary strikes from the voting rolls clergy and lay delegates from churches that have not paid in full their Fair Shares for the period October 1, 2022 through September 30, 2023.
<b>Thursday, November 16, 2023</b>	The Committee on Dispatch of Business meets at 5:00 pm. Onsite registration opens at TBD. Pre-Convention program begins at TBD.
<b>Friday, November 17, 2023</b>	<b><i>SUBJECT TO CHANGE</i></b>  Onsite registration opens at 8:00 am. The Secretary holds a question and answer session at 9:15 am. Members of Convention are to be seated by 9:50 am. Convention begins with the Holy Eucharist at 10:00 am.
<b>Saturday, November 18, 2023</b>	Convention continues until adjournment in the afternoon. Members of Convention are asked not to depart prior to adjournment.

*Convention will be held at the M.C. Benton, Jr. Convention Center,  
301 W 5th St., Winston-Salem, North Carolina, 27101.*