

## Calvary Youth Leader

### **General Purpose of Position:**

Develop and implement Youth Ministry and programs that will allow children and teens to explore, strengthen and grow their faith in God through Jesus Christ.

**Organizational Relationship & Supervision:** The Children's & Youth minister reports to the Rector and Youth Task Force

Start Date: August 1, 2021

12 month position

Vacation time built-in

Salary: Approximately \$1200 per month

### **Overall Goal:**

- Assure children and teens that they are loved and valued at church.
- Encourage and assist children and youth in developing their relationship with God.
- Provide children and teens with opportunities for spiritual growth.
- Empower children and teens to respond to God's call to serve in their church, communities & world

### **Responsibilities:**

1. Be an advocate for youth and educate the congregation about the hopes, concerns and needs of children and youth in the local church and community.
2. Plan, develop, and implement all aspects of a balanced youth ministry program in the areas of group building, worship, study, mission, and outreach, to include regular meetings and special events.
  - a. 15-20 hours per week
  - b. Every Sunday- attending church, and weekly youth meeting
  - c. Additional Month events such as Friday night lock-ins, outreach activity (including but not limited to)
  - d. Diocesan Events are stipend
3. Coordinate and attend events for youth involvement in diocesan events- paid in a stipend amount
4. Support the rector as a spiritual leader and be a role model for children and teens attending church each week.
5. Recruit and train volunteers who will support the implementation of the youth ministry program, ensuring adequate volunteer support and adult to youth ratios.
6. Be a liaison between the church and other community organizations, people, and resources that relate to youth and youth ministries.
7. Create a safe space and be open to listen and discuss the challenges and the issues that youth face. Be open, welcoming, and inclusive to all youth including LGBTQ + Community, race, or socio-economic status.
8. Coordinate, in partnership with the priest and lay readers, the youth in their church community.
9. Work to reach youth in the community and develop a youth ministry outreach plan. Build relationships with all youth and church.
10. Keep records of youth participation and manage the approved budget.
11. Communicate in a timely manner and as effectively as possible using all available resources (email, website, bulletin, social media, etc.). Ensure communication with church staff and leadership, parents, and the congregation as a whole.
12. Make yourself available to youth in a variety of ways (i.e. lunch at school, attendance at extracurricular activities, visitation, times of crisis, etc.)
13. Work in concert with the gifts and talents of other staff members, working as part of the team.
14. Strive to increase participation in youth and Church Programs.
15. Create in consultation with the Rector a vibrant young adult ministry

**Qualifications and Aptitudes:**

- Ability to support and uphold Episcopal Church theology with guidance of the teaching done by the church minister.
- A bachelor's degree in a related field is preferred. Experience working with Children and Youth is required.
- Must have vision and a demonstrated ability to plan, develop, coordinate, manage and implement Youth Programs.
- Must have excellent written and verbal communication skills, conflict management skills, and computer skills.
- Background check and thorough reference check will be conducted prior to hiring.
- Must possess a proven ability to work effectively with youth, diverse individuals, and teams of volunteers.
- Embrace the Tarboro community, not just show up for EYC or a job
- Should be open-minded and approachable; young at heart that connects with youth