

GENERAL APPLICATION INFORMATION FOR THE LEX MATHEWS SCHOLARSHIP

THE SCHOLARSHIP FUND

- The Fund was established to provide educational opportunities for women who have been in the work force or who need to upgrade their skills or education to advance their career opportunities.
- Scholarships range from \$500 to \$2000 depending upon the funds available each year.

THE APPLICANT

- The applicant must be a woman 23 years of age or older.
- She must be a resident within the boundaries of the Diocese of North Carolina.
- She has a chosen field of study or plan for continued education.
- She must demonstrate financial need.
- Seminary students are not eligible.

THE APPLICANT SHOULD BE SEEKING

- Specialized training in a vocation or technical school **OR**
- A degree of certification below the master's level at a college or university **OR**
- Continuing education courses for upgrading job skills either in an educational institution or special training agency.

THE APPLICATION

- The application may be obtained from any Episcopal church or online at www.ecw-nc.org.
- In order for an application to be complete, several documents are required:
 - _____ Completed application form including the budget sheet and program acceptance
 - _____ A personal statement describing applicant's goals and plans to achieve the goals
 - _____ A letter of recommendation from the applicant's rector or an Episcopal sponsor
 - _____ Two letters of reference from people who are not related to the applicant
- The completed application **with these documents** must be postmarked no later than **March 15**. Letters of support can be mailed directly to the Scholarship Coordinator.
- The application with the completed forms and documents should be mailed to:

Heidi LeCount
Lex Mathews Scholarship Fund Coordinator
7414 Sandy Creek Dr.
Raleigh, NC 27615

- There are no exceptions to the deadline. All materials must be postmarked by March 15.

RENEWING AN APPLICATION

An applicant who is continuing her education and who received Lex Mathews Scholarship funds within the previous twelve months may reapply for funds for up to four years by submitting:

- _____ A current Yearly Budget Estimate and personal information on front page (page 3 of the application)
- _____ A letter from her rector or Episcopal sponsor
- _____ A transcript or other proof of her continuing education from the institution/program

CRITERIA FOR AWARDING GRANTS

- Quality of application
- Completed application submitted by March 15
- Course of study
- Need

LEX MATHEWS SCHOLARSHIP APPLICATION

For women 23 years and older residing in the Diocese of North Carolina

All information must be included to complete application

INFORMATION MUST BE PRINTED LEGIBLY IN BLACK INK

Name: _____ Date of birth: _____

Address: _____

City/State/ZIP: _____

Cell Phone (_____) _____ Home Phone Number (_____) _____

E-Mail: _____

List all dependents and their ages (children and adults): _____

Religious affiliation: _____ Rector or Episcopal sponsor: _____

Name and address of their church: _____

Telephone: (_____) _____ E-Mail: _____

- A letter of recommendation from your rector or Episcopal sponsor **MUST** accompany this application for it to be complete. This sponsor must be a member of an Episcopal church within the diocese of North Carolina. Letters can be mailed directly to the Scholarship Coordinator.

References: Give name, telephone and e-mail for two references.

- Letters from these two references **MUST** accompany this application for it to be complete. These references may not be related to you. Letters can be mailed directly to the Scholarship Coordinator.

1. _____

2. _____

WORK HISTORY (beginning with your most recent employer)

Dates	Employer	Position

EDUCATIONAL BACKGROUND

Dates	Institution/Training Location	Completion Date

VOLUNTEER EXPERIENCE

Dates	Agency or Organization	Type of Service

What do you plan to study? Include name and address of institution or location where you plan to study.

Have you been accepted? _____ Expected completion date _____

When will you begin? _____

(Include a letter of acceptance, if first-time applicant. Send transcript if enrolled in a program.)

Indicate how scholarship will be used (tuition, supplies and books, transportation, baby/parent sitting, etc.):

Amount requested _____ *Scholarships are typically \$500-\$2000*

***Attach a personal statement describing your situation, goals and plans for achieving these goals. Applications will not be considered complete without this letter.**

Applicant's Yearly Budget Estimate

Name _____ Marital Status _____

Are you Renewing? Y N *If YES, this page must be submitted to consider your renewal.*

YEARLY INCOME SOURCES

Salary	\$
Spouse's Salary	\$
Alimony	\$
Child support	\$
Other Financial Assistance (scholarships, grants)	\$
Other income	\$
TOTAL INCOME	\$

YEARLY EXPENSES

Rent, mortgage, other housing payments	\$
Utilities and fuel	\$
Telephone	\$
Food	\$
Clothing	\$
Health and car insurance	\$
Child care	\$
Church and charity	\$
Debt payments (loans, credit cards)	\$
Automobile(s) (including car payments)	\$
Estimated school expenses	\$
Miscellaneous (please specify)	\$
TOTAL EXPENSES	

Signature: _____ Date: _____

New Applicants: Documents to submit

- _____ Application including budget sheet
- _____ Personal Statement
- _____ Program Acceptance
- _____ Letter from Rector or Episcopal Sponsor
- _____ Two letters of reference

Renewing Applicants: Documents to submit

- _____ Updated budget sheet
- _____ Rector or Episcopal Sponsor letter
- _____ Transcript or proof of continuation