THE EPISCOPAL CHURCH OF THE GOOD SHEPHERD (EPISCOPAL)

The Episcopal Church of the Good Shepherd in Raleigh, NC is a welcoming, inclusive and affirming parish that seeks to meet and serve Christ in all people and to glorify God in our words and our actions. We are a member parish of the Episcopal Diocese of North Carolina.

Job Description: Director of Youth Ministry

Summary:

The Director of Youth Ministry coordinates and oversees all church programming for youth (6th grade – 12th grade) with a focus on leading the EYC (Episcopal Youth Community). This is a salaried, exempt position based on an average of 10 hours per week. The Director of Youth Ministry reports to the Rector (Lead Pastor). The Director of Youth Ministry encourages and equips youth to develop their own personal relationship with God and to serve others by providing outreach opportunities and creating space for gathering and discussion that help youth sense God's love and presence in their lives.

Requirements:

- Bachelor's Degree or Associate's Degree -OR-
- High School Diploma/GED plus three or more years of work experience in a related field
- Completion of criminal background check
- Completion of Safe Church training

Expectations:

The Director of Youth Ministry must be able to accomplish each essential duty satisfactorily, employ appropriate and attentive interpersonal and communication skills with people of all ages, enjoy working with youth and their caregivers, maintain a high level of organization, and demonstrate commitment and consistency in their work ethic and problem-solving skills. This person must hold values consistent with the beliefs of the Episcopal Church and be comfortable speaking about their faith and relationship with God to others. All necessary accommodations will be made for individuals with disabilities to perform the essential duties.

Essential Responsibilities:

The Director of Youth Ministry will

- Develop a youth ministry program of spiritual formation for 6th-12th grades in consultation with the Rector.
- Foster an inclusive, welcoming, and affirming environment for children and caregivers of any race, gender, sexual orientation, and background.
- Collaborate with youth, adult volunteers, staff, and clergy to schedule programming events including, but not limited to, weekly youth group meetings, fellowship and fundraising events, and an annual mission trip.
- Mentor youth in deepening their faith and growing as disciples of Jesus Christ.
- Maintain active and timely lines of communication with youth, caregivers, and members of the parish.
- Maintain accurate contact information for youth and reach out regularly and proactively to new participants.
- Provide practical and spiritual support to Middle School and High School Sunday School teachers and participate in teaching and designing the Youth Confirmation class.
- Serve as youth ministry liaison to the diocese and other local parishes, and encourage youth participation in diocesan youth events and initiatives.
- Ensure that proper documentation (i.e., permission slips, health records, insurance) is acquired and maintained for all young people participating in trips and programs and that all chaperones have completed Safe Church training.
- Develop an annual budget for Youth Programming in consultation with the Rector and the Director of Finance.
- Inform clergy of pastoral needs and honor the confidentiality of sensitive information.
- Attend regularly scheduled meetings with the staff and the Rector.

To apply, please email your resume and contact information for two references to The Rev. Imogen Rhodenhiser, Rector, at imogen.rhodenhiser@cgs-raleigh.org.